



Guru Gobind Singh Indraprastha University

"A State University establishment by the Govt. of NCT of Delhi
(O/o University Students Grievance Redressal Cell (USGRC))

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Ref: GGSIPU/USGRC/2023-24/ 266

Dt: 11/09/2023

CIRCULAR

The Competent Authority has approved the following recommendations made by the USGRC w.r.t the grievances of the students of affiliated institutes of the University, with directions to implement the recommendations in letter & spirit:

1. Admit cards / hall tickets for the examinations shall be positively issued at least four working days before the commencement of the exam.
2. Hard copy of the attendance shall be mandatory for the records and future inspection, if any.
3. Institute level Student Grievance Redressal Cell shall be proactive and must encourage students to freely report their grievance.
4. The general hygiene should be maintained. Clean drinking water should be provided, toilets should be clean, class rooms must be ventilated and Air Conditioners should be functional.
5. In case of late fees submission, no student of the Institute should be barred from entering the Institute or from attending the classes.

Vaishali
11/09/2023
(Prof. Vaishali Singh)
Chairperson, USGRC

Copy forwarded to the following for information and n/a:

1. Controller of Examinations
2. Deputy Registrar, Affiliation branch (with a request to inform all the affiliated Institutes of GGSIPU)
3. AR to the Vice Chancellor
4. AR to the Registrar
5. Incharge, UITS (with request to upload the circular on the University website)
6. Office copy
7. Guard file